

# *Sangamon Valley LEPC*

P.O. Box 2105, 2801 N. Fifth Street  
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(217) 747-5150

## **AGENDA**

*January 15, 2015*

*8:30 AM*

*Office of the State Fire Marshal  
1035 Stevenson Drive  
Springfield, IL 62703*

*Meeting Called to Order by David Butt, Chairman  
Approval of Minutes from Last Meeting (11/20/2014)  
Self-introductions  
Recognition of LEPC Members  
Welcome to Visitors*

### *Old Business*

*Bakken Crude Oil Transport  
MSDSonline  
Hazardous Material Emergency Planning Grant  
Report on Emergency Planning Project  
Commodity Flow Studies*

### *New Business*

*Summary Report Relative to LEPC Activities During 2014  
2015 Update of Sangamon County Emergency Operations Plan  
2014 Tier 2 Reports must be filed by March 1  
Retirement of Larry Graf, one of our Officers  
Review By-Laws  
Review EPCRA*

### *Business Old or New*

*Other Business Old or New  
Public Comment  
Next regular meeting: March 19, 2015, at the Office of the State Fire Marshal  
Motion to adjourn*

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## **MINUTES OF THE SANGAMON VALLEY LEPC MEETING – January 15, 2015**

**Call to Order** - The Chair, David Butt, called the meeting to order at 8:30 am, at the State Fire Marshal's Office Auditorium, 1035 Aldai Stevenson Drive, Springfield IL 62703.

There was a quorum with 19 members present: John Brennan, Village of Williamsville; David Butt, Sangamon County OEM; Brian Churchill, St. John's Hospital; Joe Crowe, Athens Fire Dept.; Roger Cruse, Ameren Illinois; Jamie Davis, American Red Cross; Tracy Garrison, Sangamon County GIS; Larry Graf, Menard County EMS; George Krebs, Illinois EPA; Ralph Long, Illinois Air National Guard (IANG); Mike Lopez, Sangamon County 9-1-1 Center; Pat Metz, City Water, Light and Power (CWLP); Mike Moos, Village of Sherman EMA; Dick Rentschler, MABAS Division 48; Chris Richmond, Springfield Fire Dept. (SFD); Linda Swartz, community member; Laura Valente, IANG; Diana Wade, Sangamon County Department of Public Health; and Linda Wheeland, Springfield – Sangamon County Regional Planning Commission.

**Approval of the Minutes** - Minutes from the LEPC meeting of November 20, 2014, were distributed via e-mail prior to this meeting. A motion was made by Chris Richmond, seconded by Pat Metz and approved unanimously to accept these minutes.

**Introductions** - Self-introductions were made by the members in attendance. Ten visitors were present: Josh Stewart, ILWARN System; Greg Michaud, Johnson, Depp & Quissenberry; Jim Johnson, SFD; Mike Crews and Nancy Martin, Christian County LEPC; Carrie Brazil and Cherril Graff, Curran – Gardner Water District; Kevin Sledge and Lori McTaggart, Illinois Emergency Management Agency (IEMA); and Brian Kieninger, Illinois Department of Public Health. All were welcomed.

### **Old Business**

Bakken Crude Oil Transport – Kevin Sledge continues to provide LEPCs with updated information on the transport of Bakken crude oil as it is received by IEMA. A revision from BNSF Railway was shared with us this week and it indicates that our exposure to Bakken crude oil remains unchanged.

MSDSonline – Pat Metz was given the floor. CWLP utilizes the services of a company called MSDSonline that maintains electronically the MSDSs of all the utility's chemicals. This is convenient because it allows employees quick access to any of the approximate 2,000 MSDSs from their computers. This company is starting a new service which they call Plan 1 that provides first responders access to pertinent information. In addition to the MSDSs, it can also put into their system the maps, floor plans, hydrant locations, assembly areas and other information that may be helpful. For existing customers, there is no charge for this new service. Chris Richmond responded that SFD has looked over the offerings of MSDSonline and believes that the format of this information being offered would be useful for fire department preplanning at the CWLP sites with hazardous materials.

Hazardous Materials Emergency Planning (HMEP) Grant – Allocations for the FFY2014 HMEP Grant have still not been determined by the IL Terrorism Task Force (ITTF). Kevin Sledge arranged for a conversation between the Chair and the Chairman of the ITTF about our prospects with this grant. The Chair was encouraged enough by the conversation to sign our contract with SFD Hazardous Materials Team to pursue digitization of the site specific plans that previously have only been held in hard copy.

Report on the Emergency Planning Project – Chris Richmond reported that the scanning of plans as we requested is occurring. On December 31, 40 plans were delivered to the Chair in digital form on a thumb drive. The Adobe software allows the content to be swapped between PDF and Word® formats so that future updating can be done. The Chair told Chris that the Treasurer's office will have a check ready at the end of this week to cover invoicing for these first plans delivered.

Commodity Flow Studies (CFS) – A second item on our application for FFY2014 HMEP Grant funding is pursuit of CFS. Greg Michaud presented this topic at the 2014 IEMA Conference and has attended both of our LEPC meetings since then. Greg spoke about the value to us of a CFS for rail and a CFS for highway. Counts should be made quarterly. The highway CFS could limit itself to only interstate highways or be expanded to include state routes also. From the initial observations made by Greg along the southern portion of Hwy. I-55 since we first spoke with him in September, he has seen 3.8 – 5.1 % of the transport trucks carrying chemicals. This equates to 600 – 800 trucks per week. A later option that could be added to a basic CFS would be to analyze trends. The Chair thanked Greg for his briefing. How we proceed is dependent upon grant funding.

### **New Business**

Summary Report Relative to LEPC Activities During 2014 – A draft of this summary report had previously been distributed via e-mail. The Chair reviewed our year's activity as documented. Six LEPC meetings were held in 2014. Concern about rail transport of Bakken crude oil was a primary discussion topic throughout the year. In June, the LEPC produced a railroad map of Sangamon County and shared it with the 9-1-1 Center. The examination of off-site consequences for chemical storage sites was a highlight during our annual meeting in September. There were 2 tabletop exercises: with Growmark Menard Terminal and at the Rockford LEPC Conference. A motion was made by Mike Lopez, seconded by John Brennan to submit this Summary Report Relative to LEPC Activities During 2014 to IEMA. Linda Wheeland asked for a correction regarding our participation with the Springfield Area Transportation Study. The Chair agreed to make this change as requested and the motion carried unanimously.

2015 Update of Sangamon County EOP – The LEPC is a key partner with Sangamon County OEM for the biennial plan update, which will be due next April. The LEPC comprehensive plan that we revise in March will become part of the plan update. Also, Brian Churchill, Diana Wade and Jamie Davis have been contacted about revisions on the portions of the plan for which their organizations have responsibility.

Retirement of Larry Graf, One of our Officers – The Chair voiced the committee's appreciation to Larry for his involvement with the LEPC and asked him to continue participating with us as long as he resides in the area. A review of EPCRA at <http://www2.epa.gov/epcra#content> and a copy of our by-laws were distributed before the meeting. Larry has served 2 roles that, by the by-laws, are appointed by the Chair and require a concurrence vote by the committee.

Appointments – The Chair appointed Diana Wade to be LEPC Secretary and the committee concurred. The Chair appointed Larry's successor as Menard County Emergency Manager, Mike Burg, as Co-Community Emergency Coordinator for Menard County and the committee concurred. The latter appointment is in accordance with "Organization and Responsibilities" stated in the Comprehensive Emergency Response Plan for Hazardous Materials in Menard County.

THIRA Training Provided by Texas A&M – Texas A&M Engineering Extension Service conducted a 2-day training at SFD's Children's Safety Village on January 12-13, for Threat and Hazard Identification and Risk Assessment. Our e-mail list of Members and Friends of Sangamon Valley LEPC was the primary mechanism used to populate the class, with 8 committee members participating and more than half of the total in attendance coming directly or indirectly from our list.

### **Other Business**

Lincoln's Funeral Re-Enactment – Chris Richmond first told us about this a year ago. It is set for May 2-3, with 5,000 re-enactors and over 25,000 total expected in attendance. Chris chairs a subcommittee for the Lincoln Funeral Re-Enactment Committee.

Springfield Area Transportation Study – Linda Wheeland is on the verge of releasing the Springfield Area Transportation Study for public comment. She thanked John Brennan for representing the LEPC as a member of its Citizens Advisory Committee. We will be notified about the comment period.

Public Comment – Nancy Martin chairs the Christian County LEPC. She thanked us for inviting her today.

Meeting Closure – The next LEPC meeting is scheduled for 8:30 am, March 19, 2015, at the State Fire Marshal's office. Our May meeting will be at the Athens City Hall. There being no further business, a motion was made by Mike Moos, seconded by Chris Richmond and approved unanimously to adjourn the meeting at 10:05 am.